

TUPELO CITY COUNCIL MEETING AGENDA

TUESDAY, MAY 19, 2015

(REVISED)

6:00 P.M.

INVOCATION: COUNCILWOMAN NETTIE Y. DAVIS

PLEDGE OF ALLEGIANCE: COUNCILMAN MARKEL WHITTINGTON

CALL TO ORDER: PRESIDENT MIKE BRYAN

CONFIRMATION OR AMENDMENT
OF AGENDA AND AGENDA ORDER

4. PROCLAMATIONS, RECOGNITIONS AND REPORTS AGENDA

JS	4.1	RECOGNITION OF BOY/GIRL SCOUTS
JS	4.2	RECOGNITION OF CITY EMPLOYEES
	4.3	PUBLIC RECOGNITIONS
JS	4.4	MAYOR'S REPORT

(CLOSE REGULAR MEETING AND OPEN PUBLIC AGENDA.)

5. PUBLIC AGENDA

5.1 PUBLIC HEARINGS

5.1.A PUBLIC HEARING REGARDING LOT MOWINGS

5.1.B PUBLIC HEARING REGARDING SPLASH PAD
PLANNED FOR THERON NICHOLS PARK

(CLOSE PUBLIC AGENDA AND RETURN TO REGULAR SESSION.)

6. ACTION AGENDA

BL	6.1	REVIEW/RATIFY LEASE WITH TUPELO AIRPORT AUTHORITY
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7. ROUTINE AGENDA

7.1 REVIEW/APPROVE MINUTES OF REGULAR COUNCIL
MEETING OF TUESDAY, MAY 5, 2015, AND MINUTES
OF SPECIAL CALLED MEETING OF TUESDAY,
MAY 12, 2015

- 7.2 REVIEW/PAY BILLS
- KH 7.3 REVIEW/APPROVE FY 2015 BUDGET REVISION #7
- KH 7.4 REVIEW/APPROVE DOCUMENTS PERTAINING TO
2015 JUSTICE ASSISTANCE GRANT:
- (A) RESOLUTION OF AUTHORIZATION TO SUBMIT
APPLICATION FOR 2015 JUSTICE ASSISTANCE GRANT
- (B) MEMORANDUM OF UNDERSTANDING BETWEEN
CITY OF TUPELO AND LEE COUNTY TO CONFIRM
COOPERATIVE AGREEMENT
- SH 7.5 REVIEW/APPROVE LISTING OF LOT MOWINGS
- SH 7.6 REVIEW/ACCEPT MINUTES OF TUPELO MAJOR
THOROUGHFARE PROGRAM MEETING OF
APRIL 13, 2015
- NMc 7.7 REVIEW/APPROVE REQUEST FOR INTERNATIONAL
TRAVEL FOR C & V B EMPLOYEE
- AF 7.8 REVIEW/ACCEPT MINUTES OF PARKS ADVISORY
BOARD MEETING OF FEBRUARY 10, 2015
- JT 7.9 REVIEW/APPROVE CHANGE ORDER NO. 1 FOR
TUPELO SRF FY13 WATER SYSTEM IMPROVEMENTS –
INDIAN HILLS ELEVATED WATER STORAGE TANK
- AF 7.10 REVIEW/APPROVE REQUEST TO RE-NAME ROAD
LOCATED IN VETERANS PARK
- BA 7.11 REVIEW/APPROVE REQUEST TO ADD POLICE
OFFICERS FOR SPECIAL POLICE DETAIL
AT MALL AT BARNES CROSSING

8. STUDY AGENDA

- BL 8.1 REVIEW/DISCUSS CONTRACT WITH TUPELO LEE
COUNTY HUMANE SOCIETY
- 8.2 REVIEW/APPROVE CSpire FIBER TO HOME
AGREEMENT

9. ADJOURNMENT

TO: TUPELO CITY COUNCIL
FROM: GLENDA MUSE, CLERK
DATE: MAY 15, 2015

MEMORANDUM

THE AGENDA REVIEW FOR THE MAY 19, 2015, CITY COUNCIL MEETING IS SCHEDULED TO BE HELD ON MONDAY, MAY 18, 2015, IN COUNCIL CHAMBERS, 2ND FLOOR, CITY HALL BUILDING, 71 EAST TROY STREET.

TIME: 4:00 P.M.

A WOR SESSION MAY FOLLOW FOR ANY ITEMS THE COUNCIL MAY WISH TO DISCUSS.

CC: MAYOR
CC: COO
CC: CFO
CC: CITY ATTORNEY
CC: DEPTS. HEADS
CC: NEWS MEDIA
CC: LOBBY POSTINGS

LOT MOWING LIST FOR PUBLIC HEARING
MAY 19, 2015

	PARCEL	LOCATION	OWNER NAME
14001	089P3120000	494 SOUTH GREEN STREET	PLUMBING SERVICES INC
14062	105H1503200	3347 MEADOW DRIVE	SHIPMAN JAMES L
14064	077R3611800	WEST MAIN STREET	GIANT OIL COMPANY OF MS
14065	077R3603500	MARIE STREET	HALE WILLIAM F JR
14067	077Q3624500	304 HANCOCK STREET	HAMILTON BRENDA J
14068	077Q3624200	310 HANCOCK STREET	HILLYARD BRANDON L
14069	077Q3606700	1307 BOGGAN DRIVE	SUREMARK CAPITAL LLC
14072	101E0217000	LAKESPUR CIRCLE	SPRING LAKE LLC
14073	101U1103900	2612 CAMELLA COVE	SPRING LAKE LLC
14074	101U1104200	2649 CAMELLIA COVE	SPRING LAKE LLC
14075	101U1104100	2627 CAMELLA COVE	SPRING LAKE LLC
14076	102V1000134	2037 COLUMBINE DRIVE	ALLEN JANICE HANCOCK
14077	102V1000145	1918 COLUMBINE DRIVE	SPRING LAKE LLC
14078	102V1000141	2034 COLUMBINE DRIVE	LONG KENNETH A & DANA D
14079	101U1103700	1892 COLUMBINE DRIVE	SPRING LAKE LLC
14098	077H2519600	1122 WOODLAWN STREET	BOUTIN KEVIN
14099	077H2520500	1150 WOODLAWN STREET	BOUTIN KEVIN
14101	076Q2400700	1805 TRACE	BOUTIN KEVIN
14102	077H2500400	1108 JOYNER AVENUE	BOUTIN KEVIN
14103	077H2504800	824 CHESTER AVENUE	BOUTIN KEVIN
14104	089J3120000	1002 BLAIR STREET	BOUTIN KEVIN
14109	101A0205400	2614 HAMPTON AVENUE	BRANNIGAN WILLIAM P III & MOLLIE J
14110	101A0213700	2504 HAMPTON AVENUE	BANCORPSOUTH

#5.11A

17.1

MUNICIPAL MINUTES, CITY OF TUPELO
STATE OF MISSISSIPPI

MAY 5, 2015

Be it remembered that the regular meeting of the Tupelo City Council was held in Council Chambers at the City Hall Building on Tuesday, May 5, 2015, at 6:00 p.m. with the following in attendance: Council Members Markel Whittington, Lynn Bryan, Travis Beard, Nettie Y. Davis, Buddy Palmer, Mike Bryan and Willie Jennings; City Attorney Ben Logan; and Glenda Muse, Clerk of the Council.

Councilwoman Davis introduced Rev. Patricia Ross, Pastor of the Covington Faith Outreach Ministry, who led the invocation, and the Pledge of Allegiance was led by Boy Scout Andrew Albers.

IN THE MATTER OF CALLING THE MEETING TO ORDER

President Mike Bryan called the regular City Council meeting to order at 6:00 p.m.

IN THE MATTER OF CONFIRMATION OR
AMENDMENT OF AGENDA AND AGENDA ORDER

Upon a motion by Councilman Palmer and a second by Councilman Whittington, the council voted unanimously to confirm the agenda and agenda order, amended as follows:

- | | |
|-------------|---|
| ADD: #4.3.A | Public Recognition – Mayor Shelton
Incident at Tupelo Aquatic Center |
| ADD: #4.3.B | Three Proclamations:
(1) Building Safety Month
(2) Neurofibromatosis Awareness Month
(3) National Garden Month |
| ADD: #7.10 | Change Order No. 2 - Colonial Estates
Intersection Project |

4. **PROCLAMATIONS, RECOGNITIONS AND REPORTS AGENDA**

IN THE MATTER OF RECOGNITION OF BOY/GIRL SCOUTS

Mayor Shelton introduced Boy Scouts from Troop 12 sponsored by First United Methodist Church and their Merit Badge Counselor, Duke Loden. These scouts are working on their Citizenship in the Community Badge and attendance at public meetings

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is part of the process. Scouts present included Will Jones, Woody Watson, and Andrew Albers.

Mayor Shelton, also, introduced Boy Scouts from Troop 313 sponsored by the Church of Christ of Latter Day Saints who are working on their Citizenship in the Community Badge as well. Members from this troop included Ben Chaplin, Tanner Chaplin, Taylor Chaplin, Gerald Richardson and Richard Richardson.

IN THE MATTER OF RECOGNITION OF CITY EMPLOYEES

No city employees were present for recognition.

IN THE MATTER OF PUBLIC RECOGNITIONS

Following recognitions were made by Council Members:

...Councilwoman Davis – Congratulated City Planner Pat Falkner on the recent birth of his granddaughter.

...Councilman Jennings – Acknowledged a large group of citizens present from the Southern Heights Neighborhood Association and Rev. Willie Wilson of Haven Acres.

IN THE MATTER OF RECOGNITION OF TUPELO AQUATIC CENTER EMPLOYEE

Mayor Shelton presented a certificate of appreciation to Sihya Smith, an employee of the Tupelo Aquatic Center, who recently saved the life of a woman who was taking swimming lessons at the Center. Ms. Smith was able to rescue Ms. Elaine Bowers from the pool after she suffered difficulties while in the water. Through the administration of Sihya's quick and heroic actions, including CPR, etc., Ms. Bowers will make a full recovery according to medical personnel at the hospital. Sihya was given a standing ovation by the City Council and audience present. Several members of Ms. Bowers' family were present as well.

IN THE MATTER OF PROCLAMATION IN RECOGNITION OF "BUILDING SAFETY MONTH"

Mayor Shelton read a proclamation recognizing the month of May 2015 as "Building Safety Month" in the City. The proclamation was dedicated to the memory of David Wammack, Chief Building Inspector, who recently passed away. Several members of Mr. Wammack's family were present and each received a copy of the

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Proclamation signed by Mayor Shelton.

IN THE MATTER OF PROCLAMATION IN RECOGNITION OF
“NEUROFIBROMATOSIS AWARENESS MONTH”

A proclamation in recognition of “Neurofibromatosis Awareness Month” during the month of May 2015 was read by Mayor Shelton. This illness is a common genetic disorder with over 100,000 Americans suffering from the disease. Symptoms usually appear in childhood or adolescence but can appear later on in life. All races, sexes and ethnic groups are subject to contracting NF. Abby Loden, a City of Tupelo employee who suffers from NF, accepted the proclamation from Mayor Shelton.

IN THE MATTER OF PROCLAMATION IN RECOGNITION OF “NATIONAL
GARDEN CLUB WEEK”

Several members of the Tupelo Garden Club accepted a proclamation from Mayor Shelton in recognizing the week of June 7 through June 13, 2015, as “National Garden Club Week” in the city. Gardeners in this country produce a multitude of foods for its people and enable the exportation of foods to other countries that are in desperate need. Our gardens also yield flowers of great variety and breathtaking beauty, bringing beauty into our lives and satisfying our aesthetic needs. Citizens are encouraged to observe the week with educational activities and projects that emphasize the benefits of gardening.

IN THE MATTER OF MAYOR’S REPORT

Following are excerpts of Mayor Shelton’s report for this meeting:

- ... Record crowds attended the Blue Suede Cruise on Saturday, May 2, 2015.
- ... Dudie Burger Festival was a great success and raised several thousand dollars for the Oren Dunn Museum.
- ... The Regional Rehab Derby Festival was also held on Saturday, May 2, which is always a successful fund raiser for this facility.
- ... Graduation from the Tourism Leadership Program had been held today with Councilwoman Davis being among the fifteen graduates to become Tourism Ambassadors.
- ... On Thursday, May 7, 2015, the National Day of Prayer will be observed at 12:00 Noon. This is a community-wide event held each year at Fairpark.
- On Saturday, May 9, 2015, the Gumtree Festival will kick-off with a 10K run that morning. The Festival will continue through Sunday.

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(President Bryan then closed the regular meeting and opened the Public Agenda.)

5. PUBLIC AGENDA

5.1.A PUBLIC HEARING REGARDING LOT MOWINGS

No one appeared to address this issue.

5.1.B PUBLIC HEARING REGARDING SPLASH PAD PLANNED FOR THERON NICHOLS PARK

President Bryan announced that at this time the City Council would accept citizen comments regarding the splash pad that is planned for Theron Nichols Park. The City of Tupelo intends to apply for a Land and Water Conservation Fund grant to help fund the splash pad, and as part of the grant process, the citizens are offered the opportunity to voice opinions on the project at this Public Hearing.

The first speaker was Ms. Patti Thompson. She stated, "My name is Patti Thompson and I live at 2816 Jim Street which is right next to Theron Nichols Park. We have been coming before this Council several times asking for the splash pad. We are aware of the grant situation and we presented Terri (Terri Blissard, Grant Administrator) some of the signatures of people in the neighborhood who wanted to see this go forward. We appreciate all the efforts of Councilman Jennings and the other Council Members who have supported this project. We feel like this is going to be a "win-win," "get going" for Southern Heights once we get this and the community center which we are going to be seeing in the next year or so as well. We will be a gateway for Southern Heights to move forward with new families moving in and one of the things about the splash pad is that it will bring families together. We do have a lot of families in the park on Saturday and Sunday afternoons. It doesn't discriminate...it is for all the multi-cultural people that we have in Southern Heights...Black, White, Hispanic and Asian. So we do hope that this will go forward. I thank you so much for your time...you have been very gracious."

The next speaker was Rev. Willie Wilson. He stated, "I am Rev. Willie Wilson, Pastor, and I live at 920 Parish Drive. One of the things that I have noticed is that we have a lot of children up and down the streets and in the community and I was concerned about their safety. So they need some place where they can go and play. We don't want to have a

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blighted community where there is not a place to enjoy. It would be great if they could just enjoy themselves right there in that community. So we appreciate that you all will consider this very seriously because we are concerned about our young people growing up and the dangers they may be involved in if they don't have some place to go that is protected... a place they can go with their parents and actually hang out there with them. So we appreciate this opportunity that you allowed us to have words. We appreciate Councilman Jennings being there and we appreciate you all listening."

One other person voiced her opinion concerning this project. Little Maddie Cayson, daughter of Bert and Tara Cayson, lives at 3125 Southern Heights Road. This six-year-old, when asked by her father what she wanted stated very emphatically, "a splash pad!"

(President Bryan then closed the Public Agenda and the City Council returned to regular session.)

6. ACTION AGENDA

No items were on the Action Agenda for consideration.

7. ROUTINE AGENDA

IN THE MATTER OF REVIEW/APPROVE MINUTES OF REGULAR CITY COUNCIL MEETING

Upon a motion by Councilman Whittington, seconded by Councilman Jennings, the council voted unanimously to approve the minutes of the regular City Council meeting of Tuesday, April 21, 2015.

IN THE MATTER OF REVIEW/PAY BILLS

Upon a motion by Councilman Beard, seconded by Councilwoman Davis, the council voted unanimously to approve payment of the following checks, bills having been reviewed at 4:30 p.m. by Council Members Whittington, Beard, Davis and Palmer:

Check Nos. 129522 through 130013 (Pool Cash Fund)
Electronic transfers as shown on the face of the docket.
Invoices as shown on the face of the docket.
Requests made by AFLAC to reimburse employees under

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Flex-One Plan as shown on the face of the docket.

**IN THE MATTER OF REVIEW/AWARD/REJECT BID FOR JOYNER SPLASH
PAD PROJECT AND AUTHORIZE MAYOR TO EXECUTE CONSTRUCTION
CONTRACT FOR SAME**

This item was tabled at the City Council meeting of April 21, 2015. Upon a motion by Councilman Lynn Bryan and a second by Councilman Palmer, the council voted unanimously to bring the matter off the table for consideration at this time.

Councilman Lynn Bryan moved to approve awarding contract for Joyner splash pad project to the lowest and best bidder, CIG Contractors, Inc., in the amount of \$559,600 based upon the April 17, 2015 base bid and fifteen additive alternates bids and to, also, authorize the Mayor to execute contract and any and all other contract documents for the Joyner splash pad project. The motion was seconded by Councilman Beard and unanimously passed by a vote of the City Council. Copies of pertinent documents are attached hereto and incorporated into these minutes as **APPENDIX A.**

IN THE MATTER OF REVIEW/APPROVE LISTING OF LOT MOWINGS

Councilman Whittington moved to approve a listing of lot mowings submitted by the department of Development Services as being in such a state of uncleanness as to be a menace to public health, safety and welfare of the community, thereby authorizing the department to proceed with mowing of these properties. The motion was seconded by Councilman Palmer and unanimously passed by a vote of the council. A copy of this listing is attached to these minutes as **APPENDIX B.**

**IN THE MATTER OF REVIEW/APPROVE SURPLUS PROPERTY BY TUPELO
PUBLIC WORKS DEPARTMENT**

Chuck Williams, Director of the Tupelo Public Works Department, had submitted a request to Mayor Shelton and the City Council to be allowed to surplus a truck that had been wrecked on January 1, 2015. State Farm Insurance belonging to Kimberly Holley totaled this truck and will pay the city the sum of \$34,144.00 for the total loss. State Farm Insurance will provide a check as soon as the truck can be released to them. Description of the vehicle is: Asset No. 1276; 2006 IHC 4300 Truck; Tag #10672; VIN 1HTMMAARX6H238881.

Upon a motion by Councilwoman Davis, seconded by Councilman Beard, the council voted unanimously to approve this request and allow above described vehicle to be declared as surplus and sold for scrap.

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IN THE MATTER OF REVIEW/AWARD/REJECT BID FOR
THERMOPLASTIC TRAFFIC MARKING

Upon a motion by Councilman Whittington, seconded by Councilman Palmer, the council voted unanimously to award the following bid as recommended by Chuck Williams, Director of the Tupelo Public Works Department. Only one bidder responded.

1283PW Thermoplastic Traffic Marking
Recommendation: Riverside Traffic Systems, Inc.

A copy of the bid package is attached to these minutes and incorporated herein as **APPENDIX C.**

IN THE MATTER OF REVIEW/APPROVE CHANGE ORDER NO. 2 FOR SRF
FY 13 WATER SYSTEM IMPROVEMENTS – AREA 1 – BEECH SPRINGS

Johnny Timmons, Director, Tupelo Water and Light Department, had submitted Change Order No. 2 to Mayor Jason Shelton and the City Council for the Tupelo SRF FY 13 Water System Improvements – Area 1 – Beech Springs. This change order results in a contract change amount of \$156.00 and is requested to bore (instead of open cut) the drives on Gloster Street which will minimize disruption for apartment and business access. This change order brings the revised contract amount to \$963,983.00.

Upon a motion by Councilman Palmer, seconded by Councilman Whittington, the council voted unanimously to approve this change order as requested and recommended by Mr. Timmons. An executed copy is attached to these minutes and incorporated herein as **APPENDIX D.**

IN THE MATTER OF REVIEW/APPROVE CONTRACTS BETWEEN TUPELO
WATER AND LIGHT DEPARTMENT AND CENTRAL SERVICE
ASSOCIATION (CSA)

Councilman Beard moved to approve the following contracts with Central Service Association and authorize the Director of the Tupelo Water and Light Department to execute the same:

- (A) Master Contract and Comprehensive Systems Agreement MC-226
- (B) Orbit Customer Management and Billing System
- (C) Orbit Hosting Service
- (D) SOF – Orbit Cashier

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The motion was seconded by Councilman Palmer and unanimously approved by a vote of the City Council. Executed copies of the aforementioned documents are attached to these minutes and incorporated herein as **APPENDIX E.**

IN THE MATTER OF REVIEW/RATIFY CONTRACT FOR ENGINEERING SERVICES – WEST JACKSON STREET PROJECT

Upon a motion by Councilman Whittington and a second by Councilwoman Davis, the council voted unanimously to ratify a contract for engineering services for the West Jackson Street Project between the City of Tupelo, Mississippi, and Cook Coggin Engineers, Inc. to perform various infrastructure improvements along and/or adjacent to West Jackson Street. Said engineering firm agrees to perform the various professional engineering services required for design and construction engineering for this project. An executed copy of the contract is attached to these minutes and incorporated herein as **APPENDIX F.**

IN THE MATTER OF REVIEW/APPROVE CHANGE ORDER NO. 2 FOR McCULLOUGH BLVD/COLONIAL ESTATES ROAD INTERSECTION IMPROVEMENTS

Upon a motion by Councilwoman Davis, seconded by Councilman Jennings, the council voted unanimously to approve Change Order No. 2 for the McCullough Blvd/Colonial Estates Road Intersection Improvements Project. This change order is for \$5,666.92 and is to cover an overrun in asphalt quantities on the final estimate. This change order brings the revised contract amount to \$220,587.47. An executed copy of the change order is attached to these minutes as **APPENDIX G.**

8. STUDY AGENDA

No items were on the Study Agenda for consideration.

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IN THE MATTER OF ADJOURNMENT

There being no further business to come before the City Council, upon a motion by Councilman Beard, seconded by Councilman Palmer, the council voted unanimously to adjourn the regular meeting at 6:55 p.m.

PRESIDENT

ATTEST:

CLERK OF THE COUNCIL

APPROVED:

MAYOR

MUNICIPAL MINUTES, CITY OF TUPELO
STATE OF MISSISSIPPI

MAY 12, 2015

Be it remembered that a special called meeting of the Mayor and City Council was held in Council Chambers at the City Hall Building on Tuesday, May 12, 2015, at 3:45 p.m. with the following in attendance: Council Members Markel Whittington, Lynn Bryan, Travis Beard, Nettie Y. Davis, Buddy Palmer, Mike Bryan and Willie Jennings; City Attorney Ben Logan; and Glenda Muse, Clerk of the Council.

NOTICE: CALL FOR A SPECIAL MEETING
OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF TUPELO, MISSISSIPPI

STATE OF MISSISSIPPI
COUNTY OF LEE
CITY OF TUPELO

**TO: MARKEL WHITTINGTON, LYNN BRYAN, TRAVIS BEARD,
NETTIE Y. DAVIS, BUDDY PALMER, MIKE BRYAN,
WILLIE JENNINGS,
CITY COUNCIL OF THE CITY OF TUPELO, MISSISSIPPI**

You are hereby notified that a special meeting of the Mayor and City Council of the City of Tupelo, Mississippi, is hereby called to meet in the City Hall Council Chambers, 2nd Floor, 71 East Troy Street, in the City of Tupelo, Mississippi, on Tuesday, May 12, 2015.

TIME: 3:45 p.m.

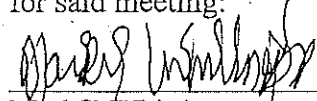
The object of said meeting, being called pursuant to Miss. Code Section 21-8-11, is to discuss and act upon the following matter(s) of business:

EXECUTIVE SESSION – Negotiations with a Municipality
Regarding Purchase of Real
Property Rights

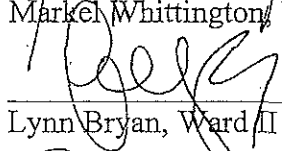
This call issued on this, the 11th day of May 2015, at 2:00 p.m.

/s/ Jason Shelton, Mayor

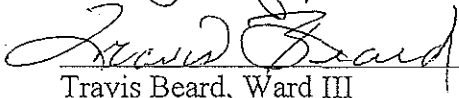
We, the undersigned Council Members of the City of Tupelo, Mississippi, hereby acknowledge personal service of the call for a Special Meeting on Tuesday, May 12, 2015, at 3:45 p.m. and a copy of said call at least three (3) hours before the time specified for said meeting:



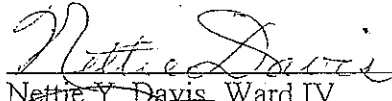
Markel Whittington, Ward I



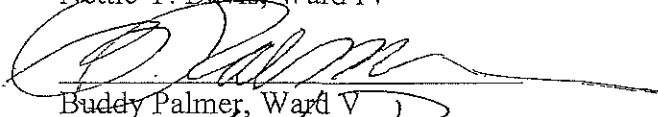
Lynn Bryan, Ward II



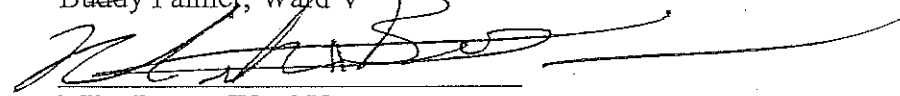
Travis Beard, Ward III



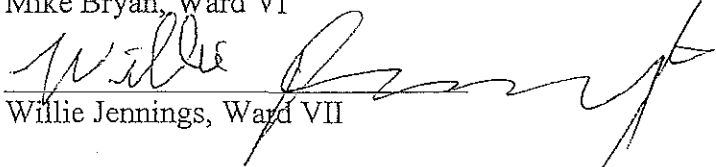
Nettie Y. Davis, Ward IV



Buddy Palmer, Ward V



Mike Bryan, Ward VI



Willie Jennings, Ward VII

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IN THE MATTER OF CALLING THE MEETING TO ORDER

President Mike Bryan called the special called meeting to order at 3:45 p.m.

IN THE MATTER OF DETERMINATION OF NEED FOR EXECUTIVE SESSION

Upon a motion by Councilman Palmer, seconded by Councilman Jennings, the council voted unanimously of those present to close the meeting to determine the need for an executive session. (Councilwoman Davis and Councilman Whittington both arrived at the meeting after this vote was taken.)

Upon advice of counsel, the City Council voted unanimously to go into executive session to discuss negotiations with a municipality regarding purchase of real property rights.

Upon a motion by Councilman Jennings and a second by Councilman Palmer, the council voted unanimously to come out of executive session and return to regular session with no action to be taken.

IN THE MATTER OF ADJOURNMENT

There being no further business to come before the City Council, Councilwoman Davis moved that the special called meeting be adjourned; the motion was seconded by Councilman Palmer and unanimously approved by a vote of the council.

ATTEST:

CLERK OF THE COUNCIL

PRESIDENT

APPROVED:

MAYOR

1.3
City of Tupelo
Fy 2015 Budget Revision #7

Whereas, the Mayor and City Council of the City of Tupelo have determined that the budget estimates and certain increases are needed in the operating departments, it is hereby resolved to amend the FY 2015 Budget as follows:

	Original Budget	Amendment	Amended Budget
General Fund Revenues			
Local Taxes	6,917,304		6,917,304
Licenses & Permits	912,000		912,000
Intergovernmental Revenues	23,244,239		23,244,239
Charges for Services	744,500		744,500
Fines & Forfeits	1,092,000		1,092,000
Interest Income & Misc. Revenues	361,169	14,200	375,369
Other Financing Resources	81,310		81,310
Unreserved Fund Balance	1,695,000	-	1,695,000
Total General Fund Revenues	35,047,522	14,200	35,061,722

Purpose: To accept donations for the 2015 All America City Competition.

Expenditures:

City Council

Personnel	238,767		238,767
Supplies	1,500		1,500
Other Services & Charges	206,650		206,650
Capital	2,500	-	2,500
Total City Council	449,417	-	449,417

Purpose:

Executive Dept.

Personnel	593,643		593,643
Supplies	26,100		26,100
Other Services & Charges	326,250		326,250
Capital	1,000	-	1,000
Total Executive Dept.	946,993	-	946,993

Purpose:

City Court

Personnel	652,136		652,136
Supplies	20,500		20,500
Other Services & Charges	107,284		107,284
Capital	2,238	-	2,238
Total City Court	782,158	-	782,158

Purpose:

	Original Budget	Amendment	Amended Budget
<u>Budget & Accounting</u>			
Personnel	699,652		699,652
Supplies	17,450		17,450
Other Services & Charges	325,824		325,824
Capital	84,516	-	84,516
Total Budget & Accounting	1,127,442	-	1,127,442

Purpose:

<u>Personnel Dept.</u>			
Personnel	221,678		221,678
Supplies	4,600		4,600
Other Services & Charges	30,944		30,944
Capital	-	-	-
Total Personnel Dept.	257,222	-	257,222

Purpose:

<u>Development Services</u>			
Personnel	1,146,168	-	1,146,168
Supplies	42,500		42,500
Other Services & Charges	73,891		73,891
Capital	5,000	-	5,000
Total Development Services	1,267,559	-	1,267,559

Purpose:

<u>Police Dept</u>			
Personnel	7,241,111		7,241,111
Supplies	690,311		690,311
Other Services & Charges	1,624,677		1,624,677
Capital	275,461	-	275,461
Total Police Dept.	9,831,560	-	9,831,560

Purpose:

<u>Fire Dept</u>			
Personnel	5,246,694		5,246,694
Supplies	241,420		241,420
Other Services & Charges	291,378		291,378
Capital	3,300	-	3,300
Total Fire Dept.	5,782,792	-	5,782,792

Purpose:

	Original Budget	Amendment	Amended Budget
<u>Public Works</u>			
Personnel	2,841,851		2,841,851
Supplies	432,100		432,100
Other Services & Charges	2,009,276		2,009,276
Capital	5,000	-	5,000
Total Public Works	5,288,227	-	5,288,227
Purpose:			
<u>Parks & Recreation</u>			
Personnel	1,563,951		1,563,951
Supplies	411,000		411,000
Other Services & Charges	845,654		845,654
Capital	10,000	-	10,000
Total Parks & Rec	2,830,605	-	2,830,605
Purpose:			
<u>Aquatics Facility</u>			
Personnel	352,499		352,499
Supplies	94,700		94,700
Other Services & Charges	261,500		261,500
Capital	4,500	-	4,500
Total Aquatics Facility	713,199	-	713,199
Purpose:			
<u>Museum</u>			
Personnel	107,436		107,436
Supplies	10,500		10,500
Other Services & Charges	35,850		35,850
Capital	-	-	-
Total Museum	153,786	-	153,786
Purpose:			
Community Services	932,559	44,200	976,759
Purpose:	To budget for expenditures related to the Community Task Force (30,000) To budget for expenditures for the All America City competition. (12,700)		
Debt Service	262,315	-	262,315
Other Financing Uses	4,341,549	-	4,341,549
Purpose:			
Reserves	80,139	(30,000)	50,139
Total General Fund Expenditures	35,047,522	14,200	35,061,722

Voting

Councilman Mike Bryan	_____
Councilman Marke! Whittington	_____
Councilman Lynn Bryan	_____
Councilman Travis Beard	_____
Councilman Nettie Davis	_____
Councilman Buddy Palmer	_____
Councilman Willie Jennings	_____

Approved:

President of the Council
City of Tupelo

Attest:

Clerk of the Council

Mayor
City of Tupelo

Attest:

City Clerk

2015 All America City Contributions

Blair House	100.00
Trustmark National Bank	1,000.00
Haire Wealth Management, Inc	350.00
Dodge Stores	1,000.00
La Vino Wine & Spirits	1,000.00
Tommy Morgan	1,000.00
B & B Concrete	1,000.00
Beck Realty Property Management	100.00
Goodwin Management, Inc	250.00
Exceed Technologies	100.00
Mark Nickels	250.00
Dossett Big 4	200.00
Mid South Nursery	100.00
Waide & Associates	500.00
Capital Benefits Group of MS, LLC	250.00
Kantack Law Firm	50.00
Century Construction & Realty	5,000.00
The Detail Doctor	50.00
Walker & Ungo Law Firm	200.00
BNA Bank	500.00
Engineering Solutions	1,000.00
Pauls Northside Restaurant	<u>200.00</u>
Total	14,200.00

Memo

7.4.A

To: Honorable Mayor Jason Shelton
Distinguished Members of the City Council

From: Terri Blissard JB

Date: 5/13/2015

Re: Justice Assistance Grant resolution and memorandum of understanding

Please find attached a resolution permitting the City of Tupelo to participate as a co-applicant, along with Lee County, in the submission of an application for a Justice Assistance Grant (JAG) in the amount of \$14,332. This grant requires no match and is offered by the Department of Justice's Bureau of Justice Assistance in order to provide law enforcement agencies with funds for programs, equipment, and supplies.

This year, the JAG allocation has been designated jointly for the City of Tupelo and Lee County. In order to receive funds, the two agencies must apply for the grant together in a single application and include a memorandum of understanding confirming the division of funds and naming an administrative agency.

Chief Aguirre and Lee County Sheriff Jim Johnson have agreed to divide the money evenly, and the City will administer the grant.

If these terms are acceptable to you, please approve not only the attached resolution to apply but also the attached memorandum of understanding.

Thank you for your time and attention in this matter.

RESOLUTION

AUTHORIZATION TO SUBMIT APPLICATION FOR 2015 JUSTICE ASSISTANCE GRANT

WHEREAS, the Department of Justice's Bureau of Justice Assistance has allocated funding to award to local units of government for law enforcement programs; and

WHEREAS, the City of Tupelo, jointly with Lee County, is an entity eligible to benefit from such a program; and

WHEREAS, the City of Tupelo agrees to follow the objectives and requirements set forth by the Bureau of Justice Assistance for the submittal of a 2015 Justice Assistance Grant application; and

NOW, THEREFORE, the Mayor and the City Council hereby authorize the submittal of an application from the City of Tupelo and Lee County, jointly, to the Department of Justice's Bureau of Justice Assistance for funding in the amount of \$14,332 under the Justice Assistance Grant Program, with the understanding that the City and County will receive equal benefit from the grant.

BE IT RESOLVED that Mayor Jason L. Shelton be and hereby is authorized and empowered to execute said application and all required understandings, contracts, assurances, and other documentation contained therein; and

BE IT RESOLVED that Mayor Jason L. Shelton be and hereby is designated as the authorized representative of the City of Tupelo to act for and on behalf of the City in all respects in connection with the filing of said application and subsequent negotiations, including provision of any additional information required.

Upon a motion by Councilman _____, seconded by Councilman _____, the matter was called to a vote by the President with the Council voting as follows:

Councilman Beard	_____	Councilman Jennings	_____
Councilman L. Bryan	_____	Councilman Palmer	_____
Councilman M. Bryan	_____	Councilman Whittington	_____
Councilwoman Davis	_____		

Having received a majority vote, the President of the Council declared that the Resolution had passed as set forth above.

RESOLVED AND ORDERED BY THE COUNCIL OF THE CITY OF TUPELO
on this the 19th day of May 2015.

CITY OF TUPELO, MISSISSIPPI

By: _____

Mike Bryan, President

ATTEST:

Glenda Muse, Council Clerk

APPROVED:

By: _____

Jason L. Shelton, Mayor

ATTEST:

Kim Hanna, City Clerk

7.4.B

Memorandum of Understanding

The purpose of this memorandum of understanding is to confirm a cooperative agreement between the City of Tupelo, represented by the Mayor and the City Council, and Lee County, represented by the Board of Supervisors, regarding the 2015 Justice Assistance Grant (JAG) from the Department of Justice's Bureau of Justice Assistance.

The total 2015 joint allocation for the City of Tupelo and Lee County is \$14,332.

The City and County hereby agree to submit a joint 2015 Justice Assistance Grant application for \$14,332, with that sum to be divided evenly between the two entities.

The City and County further agree that the City will assume the responsibility of administering the grant funds in accordance with the guidelines set forth by the Department of Justice's Bureau of Justice Assistance.

Under those guidelines, the City shall:

1. Hold a public hearing on the proposed project prior to submission of the grant application;
2. Submit a joint application on behalf of both entities;
3. Purchase equipment and supplies on behalf of both entities, then surplus the County's portion of the goods to the Lee County Sheriff's Office;
4. Submit quarterly reimbursement requests and progress reports to the Department of Justice; and
5. Submit annual performance measure reports to the Department of Justice.

Lee County shall:

1. Provide the City with applicable information and certifications for the County's portion of the grant proposal;
2. Provide vendor information, costs, and quotes, where applicable, for items to be purchased on behalf of the County;
3. Provide applicable departmental information and statistics as needed for quarterly progress reports and annual performance reports; and
4. Generally comply with requests by the City for information or assistance related to administration of the grant.

Terms of this memorandum shall be effective upon approval by both parties.

In witness thereof, these entities have executed this memorandum of understanding as of the 1st day of June 2015.

CITY OF TUPELO:

ATTEST:

Jason L. Shelton
Mayor

Kim Hanna
City Clerk/Chief Financial Officer

Mike Bryan
President, City Council

Glenda Muse
Council Clerk

LEE COUNTY:

ATTEST:

Tommie Lee Ivy
President,
Lee County Board of Supervisors

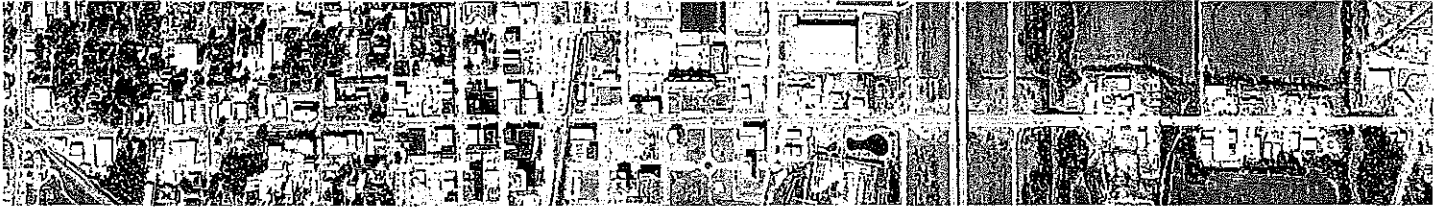
Bill Benson
Board Clerk,
Lee County Board of Supervisors

LOT MOWING LIST FOR PUBLIC HEARING
MAY 19, 2015

7.5

	PARCEL	LOCATION	OWNER NAME
14001	089P3120000	494 SOUTH GREEN STREET	PLUMBING SERVICES INC
14062	105H1503200	3347 MEADOW DRIVE	SHIPMAN JAMES L
14064	077R3611800	WEST MAIN STREET	GIANT OIL COMPANY OF MS
14065	077R3603500	MARIE STREET	HALE WILLIAM F JR
14067	077Q3624500	304 HANCOCK STREET	HAMILTON BRENDA J
14068	077Q3624200	310 HANCOCK STREET	HILLYARD BRANDON L
14069	077Q3606700	1307 BOGGAN DRIVE	SUREMARK CAPITAL LLC
14072	101E0217000	LAKESPUR CIRCLE	SPRING LAKE LLC
14073	101U1103900	2612 CAMELLA COVE	SPRING LAKE LLC
14074	101U1104200	2649 CAMELLIA COVE	SPRING LAKE LLC
14075	101U1104100	2627 CAMELLA COVE	SPRING LAKE LLC
14076	102V1000134	2037 COLUMBINE DRIVE	ALLEN JANICE HANCOCK
14077	102V1000145	1918 COLUMBINE DRIVE	SPRING LAKE LLC
14078	102V1000141	2034 COLUMBINE DRIVE	LONG KENNETH A & DANA D
14079	101U1103700	1892 COLUMBINE DRIVE	SPRING LAKE LLC
14098	077H2519600	1122 WOODLAWN STREET	BOUTIN KEVIN
14099	077H2520500	1150 WOODLAWN STREET	BOUTIN KEVIN
14101	076Q2400700	1805 TRACE	BOUTIN KEVIN
14102	077H2500400	1108 JOYNER AVENUE	BOUTIN KEVIN
14103	077H2504800	824 CHESTER AVENUE	BOUTIN KEVIN
14104	089J3120000	1002 BLAIR STREET	BOUTIN KEVIN
14109	101A0205400	2614 HAMPTON AVENUE	BRANNIGAN WILLIAM P III & MOLLIE J
14110	101A0213700	2504 HAMPTON AVENUE	BANCORPSOUTH

7.6



Tupelo Major Thoroughfare Program
Minutes
April 13, 2015

Members present: Eddie Carnathan, C W Jackson, Ernie Joyner, J D Moore, Jamie Osbirn, Greg Pirkle, Theodore Roach, Drew Robertson, Kay Trapp, Betty Wood

Members not present: Hudson Bryan, Ken Burton, Bill Cleveland, Jeffery Gladney, Gunner Goad, Stuart Johnson, Wesley Webb

Others in attendance: Don Lewis, Chuck Williams, Buddy Palmer, Dustin Dabbs, John Crawley, Carson Neal, Kim Hanna, John White, Renee Newton

Meeting was called to order by Greg Pirkle.

Mr. Pirkle asked the Committee to review and approve the minutes of the March 9, 2015 Major Thoroughfare Program meeting. With no discussion, minutes were approved unanimously.

Kim Hanna presented the Major Thoroughfare Phase V Budget Report for the period ending March 31, 2015. Beginning cash balance was \$3,780,164. Revenue from Property Tax Exemption and Interest Earned totaled \$90,204. Actual expenditures totaled \$1,070,788 with payments to personnel cost of \$7,000, and to Key Construction in the amount of \$700,000. Encumbrances are to Natchez Trace Bridge project of \$144,812, and to South Gloster project of \$218,976. These are final pay outs that will move to the next month awaiting final invoice. Ending cash balance was \$2,799,579.

John Crawley gave updates on the projects below.

SOUTH GLOSTER STREET

The contractor (APAC) was released of maintenance effective November 19, 2014. Final paperwork has been submitted to MDOT and awaiting their approval. MDOT has software issues with the Site Manager program, which is holding up the final amounts.

NATCHEZ TRACE BRIDGE

All work is completed. Currently awaiting growth and coverage period for grass and landscaping items. End of growing season for trees is June.

EAST MAIN STREET (GREEN STREET TO VETERANS)

Contractor has completed bridge deck slab on the north side of the Mud Creek Bridge. Contractor is continuing to work on installation of street lighting items. Contractor is currently working on the construction of sidewalks within the Highway 45 Interchange

area (between Town Creek Bridge and the western most ramps). As of this time based on Progress Estimate #6 the contractor has completed approximately 35% of the work and used approximately 29% of the contract time.

THOMAS STREET / HWY 6 INTERCHANGE

The revised layout that was presented to the committee last month was submitted to MDOT for review and approved with some modifications to proceed with design. We have not heard back from the property owner at this time but have proceeded with additional field work and are currently working on design in preparation of developing required right of way documents.

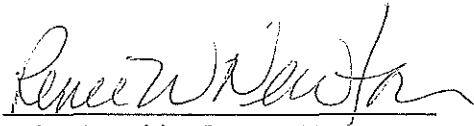
Drew Robertson asked about the signage along new Highway 6 for the hospital and other sites. Mr. Crawley stated he has talked to Mark Holley at MDOT. MDOT does plan to take care of the signage issues

Dustin Dabbs gave an update on the Traffic Study. He provided the committee a list of recommendations and infrastructure alternatives. Items on the list were discussed. Mr. Dabbs suggested meetings be scheduled with the Steering Committee and the Stakeholders discuss the findings of the Traffic Study and to set priorities.

With no further business to be discussed, the meeting was adjourned.



Chairman Greg Pirkle



Submitted by Renee Newton

1.7



May 14, 2015

Mayor Jason Shelton

Mr. Mike Bryan, Council President

Ms. Nettie Davis

Mr. Buddy Palmer

Mr. Willie Jennings

Mr. Markel Whittington

Mr. Travis Beard

Mr. Lynn Bryan

Mayor Shelton and City Council,

I am requesting approval for international travel for Jennie Bradford Curlee July 2015. The Mississippi Development Authority Division of Tourism has extended an invitation to select destination marketing organizations to participate in an international sales mission to Germany this summer. The mission will include a combination of tour operator sales calls, media appointments, reservation staff training plus retail agent training throughout Germany. This is a collaborative effort between the Memphis and Mississippi Tourism Partnership.

Sincerely,

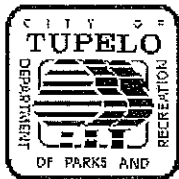
Neal McCoy

Executive Director



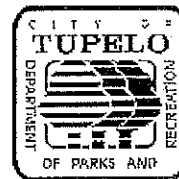
tupelo.net

P.O. Drawer 47 • 399 East Main St. • Tupelo, MS 38802 • #MyTupelo



#1.8

Parks Advisory Board and Sports Council Meeting February 10, 2015



Advisory Members Present

Mike Maynard, Ward 2
Jack Keene, Ward 3
Davey Cole, Ward 5
Kenneth Greer, Ward 6
Tara Cayson, Ward 7

Advisory Member Absent

Robin Faucette, Ward 1
Joe Washington, Jr., Ward 4
Jim Ingram, President TSC

Staff Present

Alex Farned, Director
Amy Kennedy, Aquatic Director
Alex Wilcox, Sports Director
Michael Gibson, Sports Director
Leigh Ann Mattox, Recreation Director
Shanta Eiland, Program Director

Staff Absent

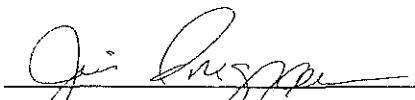
Deana Carlock, Office Manager
Laura Kramer, Sports Director
Markel Whittington, Council Rep.

1. Mike Maynard called the meeting to order.
2. Mike Maynard made the motion to accept the agenda with Davey Cole making the second. Passed unanimously.
3. Mike made the motion to accept the minutes with Kenneth Greer making the second. Passed unanimously.
4. Davey made the motion to accept the treasurer's report with Kenneth making the second. Passed unanimously.
5. Member Reports
 - a. Tupelo Youth Soccer Association – Report received.
 - b. Tupelo Youth Baseball Association – Report received.
 - c. Tupelo Softball Association – Report received.
 - d. Tupelo Basketball Association – Report received.
 - e. Tupelo Tennis Association – Report received.
 - f. Tupelo Therapeutic Recreation Association – Report received.
 - g. Tupelo Aquatic Club – Report received.
 - h. Tupelo Disc Golf Association – Report received.
 - i. Tupelo Skate Park Association – Report received.
 - j. Tupelo Flag Football Association – Report received.
 - k. Friends of the Park – Report received.
 - l. Tupelo Fourth of July Celebration Association – Report received.
 - m. Veterans Council – Report received.
 - n. Tournament – Report received.

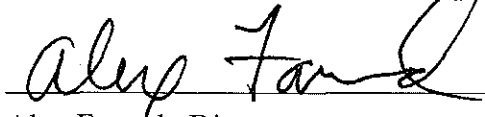
- o. Marketing – Report received.
 - p. Monthly Participation - Report Received
-
- 6. The Board was updated on the Calendar of Events.
 - 7. The Board was updated on the Tupelo Plan.
 - 8. The Board was updated on the Joyner Splash Pad.
 - 9. The Board was informed that the Department would be receiving storm shelters at various parks.
 - 10. The Board was updated on the Tackle Football Groups.
 - 11. The Board was informed that the AM Strange building has been turned over to the Department for rentals.
 - 12. The Board was informed that the Aquatics Center would be taking bids on the Storage Building.
 - 13. Mike made a motion to approve all rentals with Kenneth making the second. Pass unanimously.
 - 14. Mike made a motion to adjourn with Davey making the second. Passed unanimously.



Robin Faucette – Chairman



Jim Ingram –President of Tupelo Sports Council



Alex Farned –Director



City of Tupelo

Jason L. Shelton
Mayor

Water and Light
Johnny Timmons, Director

COUNCIL

Markel Whittington
Ward One

Lynn Bryan
Ward Two

Travis Beard
Ward Three

Nettie Y. Davis
Ward Four

Buddy Palmer
Ward Five

Mike Bryan
Ward Six

Willie Jennings
Ward Seven

May 13, 2015

Mayor Jason Shelton and Council of the City of Tupelo
City of Tupelo
Tupelo, Mississippi 38804

Dear Mayor Shelton and Council Members:

The following change order is submitted for approval at your regular meeting on Tuesday, May 19, 2015:

Tupelo SRF FY13 Water System Improvements – Indian Hills Elevated Water Storage Tank – Change Order No. 1 – This change order will add 60 days to the contract completion date of this project and is necessary due to inclement weather. Therefore, the revised contract completion date is July 17, 2015.

I have reviewed this change order and find it to be correct. If you have any questions, please feel free to call upon me.

Sincerely,

Johnny N. Timmons
Manager

Attachment

CONTRACT CHANGE ORDER

OWNER: City of Tupelo

CONTRACTOR: Phoenix Fabricators and Erectors, Inc.

LOAN NUMBER: DWI L-410015-03-0

PROJECT NAME: Tupelo SRF FY13, Indian Hills Elevated Water Tank

CHANGE ORDER NO. 1 CONTRACT NUMBER: 3-08823

REASON FOR CHANGE: See Attached

YOU ARE HEREBY REQUESTED TO COMPLY WITH THE FOLLOWING CHANGES FROM THE CONTRACT PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS: (USE ADDITIONAL SHEETS IF REQUIRED)

ITEM NUMBER	DESCRIPTION OF CHANGES(S)	ORIGINAL COST		REVISED CONTRACT COST	
		Total	Eligible	Total	Eligible

TOTAL CONTRACT CHANGE _____

ORIGINAL CONTRACT AMOUNT:	\$466,542.00	
CURRENT CONTRACT AMOUNT:	\$466,542.00	
THIS CONTRACT CHANGE:	\$ 0.00	
REVISED CONTRACT AMOUNT:	\$466,542.00	
CURRENT CONTRACT COMPLETION DATE:	May 18, 2015	
TIME EXTENSION REQUIRED BY CHANGE:	60 Days	
REVISED CONTRACT COMPLETION DATE:	July 17, 2015	

THIS DOCUMENT SHALL BECOME AN AMENDMENT TO THE CONTRACT AND ALL PROVISIONS OF THE CONTRACT SHALL APPLY.

REVIEWED BY: _____

(ENGINEER)

5/12/15
(DATE)

ACCEPTED BY: _____

(CONTRACTOR)

5/14/15
(DATE)

APPROVED BY: _____

(OWNER)

(DATE)

APPROVED BY: _____

(MSDH REPRESENTATIVE)

(APPROVAL LETTER DATE)

CHANGE ORDER #1

Add 60 days to Contract Completion Date

- The construction of the permanent access road to the elevated water storage tank was included in the Area 2 North – Indian Hills Water System Improvements project, of which Kajacs was the contractor. Due to the inclement weather that occurred during the winter months, the elevated tank site could not be accessed with the necessary painting equipment without the completion of the permanent access road. Kajacs could not complete the access road to allow Phoenix Fabricators access to the elevated tank site to complete painting and site work due to the inclement weather. The weather has greatly improved and Kajacs plans on having the access road constructed by the end of May. The 60 day Time Extension Request will allow time for the permanent access road to be completed and Phoenix Fabricators to complete painting and site work.

7.10

City of Tupelo
Department of Parks and Recreation



MEMO

Alex Farned, M.S.
Director

To: Mayor Jason Shelton and City Council
From: Alex Farned
CC: Don Lewis, and Glenda Muse
Date: 5/14/2015
Re: Re-name Street at Veterans Park

I would like to request that the City Council approve the re-naming of Lu-ti-ka Road located in Veterans Park to "Lawrence Stanley Memorial Drive" in memory of the late Lawrence Stanley.



Tupelo Police Department

Chief Bart Aguirre

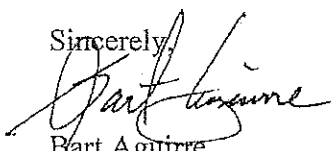
To: Mayor Jason Shelton & COO Don Lewis
CC: Council Members
Fr: Chief Bart Aguirre
Dt: May 14, 2015
Re: Special Police Detail – Mall at Barnes Crossing (additional officers)

Ladies and Gentlemen:

I respectfully request that you allow the below listed Tupelo Police Officers to be able to wear Police uniform and to have proper city issued equipment for help with security and deterrent at the Mall at Barnes Crossing. Liability and the fee for the officer's detail will come from the Barnes Crossing Mall.

Josh Parker
Richard Franklin
Rob Edwards
Johnathan Walker
Mark Webb

Sincerely,



Bart Aguirre
Chief of Police